

**School Board Meeting Minutes
Griswold Community Schools
Monday, May 15, 2023**

The Board of Education met for its regular meeting on Monday, May 15, 2023 in the Conference room. President Ryan Askeland called the regular meeting to order at 5:30 p.m. Board members present were: Ryan Askeland, Aaron Houser, Scott Hansen, Rob Peterson, Scott Peterson, and Don Smith. Absent: Erika Kirchhoff. Also present were Superintendent David Henrichs, Business Manager/Treasurer Dan Rold, Board Secretary Hannah Bierbaum, Elementary Principal Nigel Horton, Athletic Director Troy Nicklaus, and Teacher Kara Victor.

- **Reading of Mission Statement:** Board President Askeland read the school mission statement, *“The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and caring environment.”*
- **Approval of Agenda:** Motion by Hansen to approve the agenda with the addition of item #16 Consider Approval of Social Worker Agreement to be addressed after item #15 Board Policies – First Reading. Seconded by Houser, motion carried all ayes.
- **Public Input:** none.
- **Superintendent’s Report:** Henrichs provided the board with an update on open positions for the 2023-24 school year, highlighting the two MS/HS Special Education Teacher positions and the need for an Elementary Guidance Counselor.
 - **Thank You Cards** – none received.
 - **The Month in Review – Administration** – Horton reviewed plans for summer school-Carrie Harrison and Rachel Kramer will be teaching and will take students on field trips on Fridays that culminate that weeks’ curriculum. He also highlighted teacher professional development plans along with progress on meeting their building goals. Lajko submitted a written report. Nicklaus notified the Board that Kamron Brownlee qualified for State Golf and Peyton Cook qualified for State Track.
 - **Board Learning Opportunities** Board Member R. Peterson presented the Board Recognition award for those involved in organizing the Careers, Coffees, and Conversations event to Kara Victor. Others that were recognized but not in attendance included Monica Brandt, Gina Kroon, Savanna Mixan, Sandy Nelson, and Nancie Platt. Board discussed May recipient.

Kirchhoff joined the meeting at 5:45 p.m.

Henrichs presented certificates to Board Members in recognition of Board Appreciation month.

- **Consent Agenda:** Motion by Houser to approve the consent agenda as amended with the removal of the TLC positions and to create an additional item to be addressed before old business.
 - Minutes of the Regular Meeting April 17, 2023
 - Financial Statements and Monthly Bills
 - **Personnel:**
 - *Transfer:* Autumn Osterloh from Elementary Paraprofessional to MS/HS Cook
 - *Amendment:* Erin Stotts Elementary Title 1 Math, reduction from 1 FTE to .8 FTE for the 2023-24 school year per her request, Ryan Lockwood – Assistant Baseball Coach (due to inability to secure assistant position)
 - *Resignation:* Laura Carlton Basketball Cheerleading Sponsor effective for the 2023-24 school year
 - **Gifts, Memorials, Bequests** - \$100 from the United Methodist Church of Lewis for lunch accounts. Seconded by Kirchhoff, motion carried all ayes.
- **Approval of TLC Positions** – Motion by Houser to approve the TLC positions as presented. Seconded by R. Peterson. Approved 6-0, Hansen abstained due to a conflict of interest.

Old Business


- **Board Policies – Second Reading** – Motion by Hansen to approve the Superintendent’s recommendation to waive the second reading and approve board policies 605.1, 605.1R1, 605.2, 605.3, 605.3E1, 605.3E2,

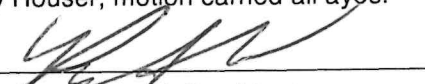
605.3E3, 605.3E4, 605.3R1 and to approve the second reading and approve board policies 413.6 and 413.7. Seconded by Houser, motion carried all ayes.

New Business

- **Consider Change Of Date / Time For June Meeting** – Motion by Kirchhoff to move the time of the regular June and July meetings from 5:30 p.m. to 4:00 p.m. Seconded by S. Peterson, motion carried all ayes.
- **Set Date / Time For Work Session** – Motion by Houser to set a work session for June 6th, 2023 at 8 am. Seconded by Kirchhoff, motion carried all ayes.
- **Establish Activity Pass Fees For 2023-2024** – Henrichs reviewed the current activity pass fees. Motion by Houser to accept the Superintendent's recommendation to change the adult activity pass fee from \$90 to \$100 per year, senior citizen pass from \$70 to \$80, and increase the cost of junior high events from \$3 to \$5 for all age groups for 2023-2024. *(High School event prices will remain the same at \$5 for adults (including a \$1 discount available to senior citizens), Griswold students will not be charged to attend home, non-state level events, and a student pass at \$40 per year that covers High School and Junior High for students from other districts.)* Seconded by S. Peterson, motion carried all ayes.
- **Discussion And Possible Action On District Procedures For Student Activity Trip Expenses** – Superintendent Henrichs suggested the Board establish some guidelines regarding student activity trips. Motion by Hansen to require that the school district offers a sack lunch for instances when students participating in the activity program attends a school sponsored event during the school day, if the student chooses not to take a sack lunch no reimbursement will be given. However, when logistics or time span does not make it feasible, the activity fund will pay a flat rate of \$10 per meal per student at the discretion of the administration. Seconded by Houser motion carried all ayes.
- **Approve Fuel Bid Specifications** – Motion by Hansen to approve the fuel bid specifications as presented. Seconded by Kirchhoff, motion carried all ayes.
- **Approve Technology Support Bid Specifications** – Motion by Houser to approve the technology support bid specifications as presented. Seconded by Kirchhoff, motion carried all ayes.
- **Consider Approval Of Spanish III/IV Waiver For 2023-2024** - Motion by Kirchhoff to approve a waiver for Spanish III/IV for the 2023-2024 school year. Seconded by R. Peterson, motion carried all ayes.
- **Consider Approval Of City Agreement** – Motion by Kirchhoff to approve the City Agreement with Griswold to share equipment and resources. Seconded by Houser, motion carried all ayes.
- **Board Policies – First Reading** - First reading of board policies 200.4, 210.5, 401.5R1, 401.13E1, 501.2, 505.5, 604.6, 605.4, 605.5, 605.6, 605.6E1, 605.6E2, 605.6R1, 701.2, 708, and to renumber 401.10 to 705.2
- **Consider Approval Of Social Worker Agreement** – Motion by Houser to approve the Social Worker Agreement with Green Hills AEA for the 2023-2024 school year. Seconded by R. Peterson, motion carried all ayes.

Adjourn: Motion by Kirchhoff to adjourn at 6:53 p.m. Seconded by Houser, motion carried all ayes.


Hannah Bierbaum, Board Secretary
(Next regular meeting June 19, 2023 at 4 p.m.)


Ryan Askeland, President

Reports, documents, full text of resolutions and policies considered by the Board at this meeting are on file in the Board Secretary's office, 712-778-2152, Monday through Friday, 8 am – 4 pm.

CLAIMS APPROVED

OPERATING FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
A-TEC RECYCLING INC.	Recycling fees	540.23
AMAZON CAPITAL SERVICES	Supplies/Books/Staff awards	678.70
ANITA ENGRAVING & AWARDS	Plaques	61.73
ATLANTIC COMMUNITY SCHOOL DISTRICT	Sharing agreement	1,325.52
BOB'S MOWING	Mowing	1,460.00
LAJKO, STEPHANIE	Reimbursement	60.00
CAM COMMUNITY SCHOOL DISTRICT	Sharing agreement	3,333.19
CAMBLIN MECHANICAL	Water line	85.00
CENTRAL IOWA DISTRIBUTING, INC	Supplies	712.00
CITY OF GRISWOLD	Water/sewer	1,546.18
CORNER CONFERENCE ACTIVITIES	Art show entries	189.00
DEPARTMENT OF EDUCATION	Bus inspections	950.00
EICKEMEYER REFRIGERATION, INC.	Repairs	323.20
FIRST NATIONAL BANK	Supplies/Advertisement/Staff awards/Fuel	1,367.97
GLENWOOD COMM. SCHOOLS	APEX	9,330.85
GRISWOLD AMERICAN	Claims/minutes/Ad	456.93
GRISWOLD FFA	Flowers	131.00
HARLAN COMMUNITY SCHOOLS	Registration	25.00
HORTON, NIGEL	Reimbursement	233.70
HOUSER, BRENDA	Reimbursement	273.86
HVVEE FOOD STORES INC.	Foods class supplies	323.21
IOWA HIGH SCHOOL MUSIC ASSOC	Medals	171.30
J.D. WYMAN SERVICE	Repairs	154.00
J.W. PEPPER & SON, INC.	Music	352.94
JMC COMPUTER SERVICE INC	License fees	4,925.50
JONES, ANN	Reimbursement	52.85
KROON, GINA	Reimbursement	34.10
LARSEN, RACHEL	Reimbursement	80.00
MATH LEARNING CENTER, THE	Supplies	156.60
MATHESON TRI-GAS	Welding gas/tank rental	458.01
MCI	Long distance charges	50.42
MENARDS	Supplies	400.94
MICHAEL, LAURA	Reimbursement	68.99
MIDAMERICAN ENERGY	Electricity	7,212.81
NICKLAUS, TROY	Reimbursement	56.30
ONE SOURCE THE BACKGROUND CHECK CO	Background check	40.50
PERFECTION LEARNING CORP.	Books	632.61
QUILL CORPORATION	Supplies	287.48
RED OAK DO IT CENTER	Supplies/door repair	498.09
SANDBOTHE FIRESTONE	Tires	751.00
SCHOOL NURSE SUPPLY, INC.	Nurse supplies	452.92
SYMMETRY ENERGY SOLUTIONS, LLC	Natural gas	3,656.20
TIGER MART	Gas/diesel	5,440.72
VERIZON WIRELESS	Tablet line access	277.55
WESTERN GOVERNORS UNIVERSITY	Tuition	3,925.00
WILSON, HANSON & ASSOCIATES PC	Legal fees	720.74
WYMAN'S CARQUEST	Parts/Supplies	191.58
	Fund Total:	54,456.42

ACTIVITY FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
AMAZON CAPITAL SERVICES	BB BAT	380.00
ANDERSON ERICKSON DAIRY	COFFEESHOP SUPPLIES	1.65
AUDUBON HIGH SCHOOL	TR ENTRY FEE	200.00

CAM COMMUNITY SCHOOL DISTRICT	BILLING FOR GIRLS WRESTLING	1,553.55
DESTINATION COFFEE & CUISINE	COFFEESHOP SUPPLIES	130.81
FIRST NATIONAL BANK	BOUND REG FEE/COFFEESHOP SUPPLIES/HOTEL/ST FFA CONVENTION	1,626.32
HARTIGAN, TOM	STARTER	250.00
HYVEE FOOD STORES INC.	COFFEESHOP SUPPLIES	68.54
IOWA FCCLA	FALL LDSHP RALLY	650.00
IOWA FFA ASSN.	ST FFA LDSHP CONF	290.00
JOSTEN'S	ELEM YRBK/AMT DUE ON 2023 YRBK/CAP/GOWN	3,681.50
LENOX HIGH SCHOOL	TR ENTRY FEE	220.00
NODAWAY VALLEY COMMUNITY SCHOOL	TR ENTRY FEE	100.00
O'DANIELS, GARY	STARTER	250.00
OUTFITTERS PLUS OUTLET STORE	GOLF SHIRTS	1,455.25
RED OAK DO IT CENTER	MATERIALS FOR JH MUSICAL	176.66
RIEMAN MUSIC	RESALE	44.09
SOUTHWEST VALLEY HIGH SCHOOL	TR ENTRY FEE	330.00
STANTON COMM. SCHOOL DISTRICT	GRISWOLD/STANTON TR MEET	1,720.00
TRI-CENTER HIGH SCHOOL	TR ENTRY FEE	100.00
TROPHIES PLUS	TROPHIES/BARS	350.83

Fund Total: 13,579.20

CAPITAL PROJECTS

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
BOB'S MOWING	Mowing	3,310.00
CAMBLIN MECHANICAL	Water heater repair	1,461.85
D+M SALES	Storage shed	534.90
GRISWOLD COMMUNICATIONS	Phone/internet	1,646.01
J.Q. OFFICE EQUIPMENT OF OMAHA	Copier leases	3,522.03
TRI-STATE CARPORTS	Storage Shed	4,814.10
TRUCK CENTER COMPANIES	Repairs	7,212.16
UMB BANK, N. A.	Fees	300.00

Fund Total: 22,801.05

PHYSICAL PLANT & EQUIPMENT

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
INTERNATIONAL BRONZE PLAQUE CO	Plaque	975.00
ROI ENERGY	LED lights	8,707.00

Fund Total: 9,682.00

DEBT SERVICES FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
AHLERS & COONEY, P.C.	Bond fees	889.00

Fund Total: 889.00

SCHOOL NUTRITION FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ANDERSON ERICKSON DAIRY	Dairy products	2,950.35
BIMBO BAKERIES USA	Bread products	454.77
JMC COMPUTER SERVICE INC	License fees	1,115.42
MARTIN BROTHERS	Food/supplies	15,985.25
ROSS CHEMICAL SYSTEMS	Dishwasher supplies	393.45

Fund Total: 20,899.24

TOTAL EXPENDITURES: 122,306.91